

Ref by: Bank/CPA

DATE: ____/____/____

Contact Ph.: (____) ____ - ____

Bill To: Attn: 	Shipping Address* ☐ Same as Billing *NOTE: WE CANNOT SHIP TO A P.O. BOX Attn:
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Step 1: Quantity

Laser	3 on a Page
☐ 250	☐ 150
☐ 500	☐ 300
☐ 1000	☐ 600
☐ 500 Kit	☐ 300 Kit
☐ 1000 Kit	☐ 600 Kit
☐	☐

Step 2: Window Imprint Area

Max. 6 lines or *Attach Current Check*
1
2
3
4
5
6

Step 3: Start

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Step 4: Logo (N/C)

☐ Standard # ☐ *Custom * Email 300 dpi logo to: info@4safeguardbiz.com ☐ **Phantom of Logo **In background of the check and/or stub(s)

Step 5: Bank Information ☐ See Attached Sample

Bank Name: Routing # 	Branch Address: Account #
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Step 6: Software

Software name:

Step 9: Signature Lines

☐ 1 ☐ 2 Special wording above or below the line(s)? (i.e. "Void After 90 Days" or "Authorized Signature") ☐ YES (please specify):

Step 7: Stacking

☐ Standard:	☐ Non-Standard:
(start # on top face up)	(start # on top face down)

Step 10: Proof (add 2-3 days to production)

☐ Yes, Email: _____ ☐ Yes, Fax: (____) ____ - ____

Step 8: Color* of Check Stock

☐ *Process Blue Linen ☐ *Green Linen ☐ *Gray Linen ☐ *Tan Linen ☐ *Reflex Blue Linen ☐ *Teal Marble ☐ *Reflex Blue Marble ☐ *Mauve Marble ☐ *Safety (blue,green,yellow) ☐ *Basketweave(blue,green yellow) ☐ Blue-Gray Parchment	☐ Teal Graduated ☐ Mauve Graduated ☐ Reflex Blue Graduated ☐ Blue-Magenta Square ☐ Purple Hologram** ☐ Light Blue Hologram** ☐ Green Hologram** ☐ Tan Hologram** ☐ Reflex Blue Hologram** ☐ Mauve Hologram** ☐ Teal Hologram**
* 3 on a page colors **Premium Secure Stock will have a higher cost than Standard Stock	

Additional Items

Deposit Tickets: ☐ 1 Pt ☐ 2 Pt ☐ 3 Pt

☐ 150 | ☐ 300 | ☐ 600 | ☐ 900

Stamps:

☐ Endorsement | ☐ Address

Envelopes: (Self-Seal higher cost)

Gum/Self-seal (circle Gum or Self-seal) ☐ 500 ☐ 1000

Special Instructions:
