

Follow this roadmap to plan ahead and strategically build your business.



BUSINESS OVERVIEW

COMPANY NAME	UNIQUE SELLING PROPOSITION	TEAM

GOALS

Determine your goals for the upcoming quarter, six months or year. They can be based on revenue, number of customers or marketing initiatives.

GOAL	MEASUREMENT OF SUCCESS	BUDGET NEEDED	RESOURCES NEEDED	TIMELINE

SWOT ANALYSIS

Take an overview of your strengths, weaknesses, opportunities and threats so you can properly market and plan for upcoming obstacles.

STRENGTHS What do you do best? What makes you stand out from competitors?
WEAKNESSES What needs improvement? What do competitors do that you can't?
OPPORTUNITIES What could you offer that isn't in the promo marketplace yet, but would be beneficial to end-buyers? What could be a big differentiator for you?
THREATS What is a risk that could impact your business? (This could be a threat to the overall marketplace, business as a whole or your individual business.)



PRESENT CUSTOMERS

CUSTOMER NAME	CONTACT INFO	UPCOMING NEEDS/GAME PLAN

PROSPECTIVE CUSTOMERS

Consider leads from trade shows, social media, your website, former customers, local schools, local businesses or any organic leads you have.

CUSTOMER NAME	CONTACT INFO/JOB TITLE	UPCOMING NEEDS/GAME PLAN

TARGET MARKET

•	our ideal customer? T your target market.	ne more you examine their demographics, the better you'll be	e at
Age	Gender	Location	
Behaviors	3		
Pain Poin	ts		
СОМР	ETITIVE ANALY	SIS	
their audi		competitors are doing that's successful. How do they market on specific markets or everyone? Also, look at what they do the customer.	
STRATE	EGY		

What is the best way to reach your target audience? Jot down your ideas here.

		-	
DIRECT MAIL	INTERNET ADS	SOCIAL MEDIA POSTS	EMAIL CAMPAIGNS
BROADCAST ADVERTISING	COLD CALLING	PRODUCT BUNDLES	GIFT WITH PURCHASE
NETWORKING EVENTS (TRA	ADE SHOWS, FUNDRAISERS)	FACE-TO-FAC	E MEETINGS



CUSTOMER CAMPAIGNS

Use this section to brainstorm some campaign ideas for current or prospective customers.

Customer:	
	Design Theme:
Timeline:	Budget:
Customer:	
Promotional Items:	
Key Message:	Design Theme:
Timeline:	Budget:
Customer:	
Promotional Items:	
	Design Theme:
Key Message:	
Key Message:	Design Theme:
Key Message:	Design Theme:
Key Message:	Design Theme: Budget:
Key Message: Timeline: Customer: Promotional Items:	Design Theme: Budget:
Key Message: Timeline: Customer: Promotional Items: Key Message:	Design Theme: Budget: Design Theme:
Key Message: Timeline: Customer: Promotional Items: Key Message:	Design Theme: Budget: Design Theme:
Key Message: Timeline: Customer: Promotional Items: Key Message:	Design Theme:
Key Message: Timeline: Customer: Promotional Items: Key Message: Timeline:	Design Theme:
Key Message: Timeline: Customer: Promotional Items: Key Message: Timeline:	Design Theme:

MARKETING

Print or save this calendar and use it to plan out your marketing, including social media posts, email marketing campaigns, holidays, trade show events and more.

January 2023

S	M	Т	W	Т	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

National Mentoring Month

March 2023

S	M	Т	W	Т	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Women's History Month

May 2023

S	M	Т	W	Т	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Mental Health Awareness Month

July 2023

S	M	Т	W	Т	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30 _N	31					
Ν	latior	nal Ci	ulina	ry Ar	ts Mo	onth

September 2023

S	M	Т	W	Т	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

National Literacy Month

November 2023

M	Т	W	Т	F	S
		1	2	3	4
6	7	8	9	10	11
13	14	15	16	17	18
20	21	22	23	24	25
27	28	29	30		
	6 13 20	6 7 13 14 20 21	1 6 7 8 13 14 15 20 21 22	1 2 6 7 8 9 13 14 15 16	M T W T F 1 2 3 6 7 8 9 10 13 14 15 16 17 20 21 22 23 24 27 28 29 30

Diabetes Awareness Month

February 2023

S	M	Т	W	Т	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Black History Month

April 2023

S	M	Т	W	Т	F	S
						1
2	3	4	5	6	7	8
	10					
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	Autis	m Ad	cept	ance	Moi	nth

June 2023

S	M	Т	W	Т	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

LGBTQIA Pride Month

August 2023

S	M	Т	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

National Wellness Month

October 2023

S	М	т	W	т	E	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Breast Cancer Awareness Month

December 2023

S	M	Т	W	Т	F	S	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							
HI	HIV/AIDS Awareness Month						

2023 CALENDAR OF EVENTS

January 2023

1 New Year's Day16 Martin Luther King Jr. Day

February 2023

2 Groundhog Day

14 Valentine's Day

20 Presidents' Day

March 2023

17 St. Patrick's Day

22 Start of Ramadan

April 2023

15 Tax Day

22 Earth Day

26 Administrative Professionals Day

May 2023

5 Cinco de Mayo

14 Mother's Day

24 Armed Forces Day

29 Memorial Day

June 2023

14 Flag Day

18 Father's Day

July 2023

1 Canada Day

4 Independence Day

23 Parents' Day

August 2023

19 National Aviation Day

September 2023

4 Labor Day

11 Patriot Day

October 2023

2 Child Health Day

8 Start of Fire Prevention Week

9 Indigenous Peoples' Day

16 Boss's Day

November 2023

11 Veterans Day

23 Thanksgiving

24 Black Friday

27 Cyber Monday

December 2023

7 First Day of Hanukkah

21 Shortest Day of the Year

25 Christmas Day

26 First day of Kwanzaa

31 New Year's Eve