# **Decorating**

# SCREEN PRINTING - (Class V)

## **RUNNING CHARGES**

25+	100+	250+	500+
\$1.75	\$1.50	\$1.25	\$1.00

Film & Screen Charge - \$25.00 per color Press Set-up Charge - \$12.50 per color

(ALL orders including REPEAT orders are subject to Press Set-up charge)

PMS Match \$35.00

# LASER ENGRAVING (Class V)

Recommended for use on some wood and glass.

Running Charges range from minimum \$2.50 (V) for simple engraving. Logos / artwork should be submitted for a quote. Quote depends on art and material being lasered.

Set-up \$37.50

### **ARTWORK**

Benjamin Martin accepts black & white camera ready or electronic artwork. We reserve the right to determine what is acceptable camera-ready artwork. We accept electronic artwork on 3.5" floppy disks, Zip discs, CD-ROMS or via email. All electronic files must be saved as eps, Adobe Illustrator, TIFF or JPG file and must be saved to size at 200 dpi or greater. All fonts and or placed images must either be included or have been converted to outlines. We are not responsible in variations in artwork if a hard copy is not included for comparison.

#### ARTWORK MODIFICATION

If artwork needs to be touched up or manipulated in any way, art charges will be incurred. These charges will be acknowledged before proceeding with the order. Artwork that requires changes may add additional time to production. Graphic services will be billed at \$50.25(v) per hour.

#### PAPER PROOFS

First paper proof done at NO CHARGE Revisions to paper proof \$15.00(v) each additional

ASI 68920 - SAGE 5003 - PPAI 110725 - UPIC BENMART





# **General Information**

# SAMPLE POLICY

Random imprinted samples will be billed at EQP. Blank samples will be billed at first column price and are NOT RETURNABLE

#### **PRICING**

Prices are subject to change without notice. All orders are subject to the approval of Benjamin Martin MFG and are not binding until accepted by Benjamin Martin MFG. We reserve the right to refuse any order at any time. All orders are subject to availability of materials and component parts. Benjamin Martin MFG. shall not be liable for the inability to ship any order(s) / release(s) due to material or parts shortages. Please check with factory before placing your order.

## **OVERRUNS/UNDERRUNS**

For imprinted items, we reserve the right to overrun or under run by 5% and invoice accordingly. If exact quantities are required it must be noted, clearly on the order.

#### LESS - THAN - MINIMUM

We are happy to accept less-than-minimum orders, additional charges may apply.

# **PURCHASE ORDERS**

All customer purchase orders must include payment terms, an item number and a product description including the size of the frame.

#### **SHIPPING**

Shipments are F.O.B. Massachusetts's factory, unless specified. We will use our best judgment in routing shipments taking into account, economy, safety, and speed. Air shipments will be made only when authorized in writing and with an airfreight account number provided.

# **DROP SHIPMENTS**

We are happy to accommodate orders requiring drop shipments. Please contact factory for details and pricing.

#### **EXPORT SHIPMENTS**

Orders for export that require documentation are subject to a \$30.00 (v) handling charge.

#### **CANCELLATIONS**

All orders are considered firm and cannot be cancelled without written documentation. All costs incurred up to date of cancellation will be billed.

#### **PAYMENT**

We accept checks, Mastercard and Visa for payment of invoices. Payment by Mastercard or Visa up to \$2000.00 **maximum**. Payments on past due invoices using Mastercard or Visa are Subject to a 3% processing fee.

## **GUARANTEE**

Benjamin Martin MFG's products are guaranteed against defects in materials and workmanship. Repairs for defects and workmanship will be made at the factory's cost, all such repairs to be F.O.B. Factory.

## **NATURAL MATERIALS**

Benjamin Martin MFG uses many natural materials such as wood, glass, marble and slate. These materials will have variations in color and texture; these variations are not defects and will not be viewed as defects.